

**GREATER
JOHNSTOWN
CAREER &
TECHNOLOGY
CENTER**

SECTION: PUPILS

TITLE: COOPERATIVE
EDUCATION DRUG
AND ALCOHOL
TESTING

ADOPTED: SEPTEMBER 22, 2015

REVISED:

<p>1. Purpose</p> <p>2. Authority</p> <p>3. Guidelines</p>	<p>227.2. COOPERATIVE EDUCATION PROGRAM DRUG AND ALCOHOL TESTING</p> <p>The Greater Johnstown Career And Technology Center recognizes the substantial problem that drug and alcohol abuse poses to our students. The Joint Operating Committee has its responsibility as custodian of its students to ensure students' safety. The Joint Operating Committee also recognizes the special safety concerns of students enrolled at the center.</p> <p>Students at the center use dangerous instruments or tools, operate machinery, handle hazardous material, and frequently work together in teams, where each student's safety depends on another student. Students are further subjected to drug testing in the workplace and come into contact with similar safety concerns in the workplace through the center's Cooperative Education programs.</p> <p>The Joint Operating Committee shall institute this drug and alcohol testing policy to ensure that no students pose a danger to themselves, other students, or other persons with whom students come into contact through the center.</p> <p>All students prior to placement in a cooperative education program shall submit a signed consent form authorizing the center to request that, at any time and without prior warning, the student must submit a urine sample for drug or alcohol screening. This consent form shall be signed by both the student and a parent or guardian of the student. No student shall be permitted to enroll unless the consent form has been submitted. No student may start cooperative education without first being tested.</p> <p>This urine sample shall be evaluated at an independent laboratory of the center's choosing, and the laboratory shall follow a strict chain of custody procedures. The costs of the testing will be paid by the center. The student shall indicate any prescription drugs which have been ingested within the previous thirty (30) days prior to submitting to any test. The center shall not consider any prescription to be lawful or proper unless the student produces a written prescription or authorization from a medical professional licensed to prescribe such medications. Those students who do not give their consent shall be denied enrollment at the center.</p>
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Students may be selected for testing in a random and impartial manner. The center also reserves the right to perform testing upon reasonable suspicion that any student is under the influence of alcohol and/or drugs. The center further reserves the right to perform testing on any student prior to entering a cooperative education program before being placed with the participating employer in that program. The center shall test for use of marijuana, cocaine, barbiturates, amphetamines, methamphetamine, LSD, heroin, alcohol, steroids, and any other controlled substance named and designated by the Executive Director. All test results will be provided to the parent or guardian of the student in writing by the center as soon as possible following the test administration.

If a sample tests positive, a second test will be administered within forty-eight (48) hours of the first test. The second test shall utilize the original sample.

1. If the second test is not positive, no further action will be taken. A written notice shall be provided to the center of the second test results. The center shall provide a written notice of the negative results of the test to the parent or guardian of the student.
2. If a second positive test is indicated, the testing agency shall issue a confidential report to the Executive Director or designee. Upon notification of the student's second positive test, the center shall retain a physician for confirmation of all positive test results. The center will investigate any medication taken by the student who has tested positive. The school-designated physician shall determine the affect the student's medication, if any, has on the student's test results.
3. If the school-designated physician confirms the second positive test, the Executive Director or designee shall hold a conference with a parent or guardian of the student. At that conference, the center will make the parent or guardian aware, in writing, of the second positive test results. In addition, the action taken by the center will be reviewed.

Corrective Action

Students who test positive for a controlled substance shall be subject to corrective action, as follows:

1. Students shall complete mandatory counseling as determined by the Executive Director or designee and on consultation with the school-designated physician. The center is not required to provide or pay for any rehabilitation or other drug abuse programs.
2. Parents shall be given the name of additional counseling agencies, if appropriate.

<p>Pol. 218, 233</p> <p>4. Delegation of Responsibility</p>	<ol style="list-style-type: none">3. In no case shall any student be permitted to operate any machinery, any dangerous instrument, or handle any hazardous material while the center has reasonable suspicion that the student may be under the influence of any prohibited controlled substance.4. No student who has tested positive for a controlled substance shall be eligible for participation in Cooperative Education or Job Placement until the student has completed counseling and tested negative upon completion of that counseling.5. Students who test positive shall be obligated to undergo nonrandom testing while undergoing mandatory counseling.6. Students shall be considered to have completed mandatory counseling only if they complete such counseling and test negative upon completion of that counseling. <p>Students who refuse to undergo testing shall be considered to have tested positive.</p> <p>Students who fail to test negative upon completion of the mandatory counseling program under this policy may be subject to discipline. Such action may include a denial of the opportunity to participate in classes at the center, including but not limited to, expulsion. Other action will include notifying parents of possible treatment or counseling programs.</p> <p>Any action taken by the center shall take into account the safety of the student body as a whole, as well as the safety, health and welfare of the student who submitted a positive test.</p> <p>All records pertaining to the testing, retesting, and counseling of students under this policy shall be segregated from the remainder of student records in a secure place designated by the Executive Director. Such records shall be clearly marked "Confidential," and such records shall be destroyed two (2) years following completion of the latest mandatory counseling or two (2) years following graduation, whichever is earlier.</p> <p>The Executive Director has the authority to issue further guidelines to ensure the fair and impartial implementation of this policy.</p>
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