

# GREATER JOHNSTOWN CAREER & TECHNOLOGY CENTER

SECTION: PROGRAMS

TITLE: CURRICULUM REVIEW BY  
PARENTS/GUARDIANS AND  
STUDENTS

ADOPTED: October 23, 2007

REVISED:

<p>1. Authority 20 U.S.C. Sec. 1232h Title 22 Sec. 4.4</p> <p>2. Guidelines</p> <p>Pol. 102, 127</p>	<p style="text-align: center;">105.1. CURRICULUM REVIEW BY PARENTS/GUARDIANS AND STUDENTS</p> <p>The Joint Operating Committee adopts this policy to ensure that parents/guardians have an opportunity to review instructional materials and have access to information about the curriculum, including academic standards to be achieved, instructional materials, and assessment techniques.</p> <p>The rights granted by this policy are granted to parents/guardians of students enrolled in the center when the students are under the age of eighteen (18) and to the students themselves when the student is age eighteen (18) or over, unless the student is incapable of making the decision due to a disability.</p> <p>Upon request by a qualifying parent/guardian or student, the center will make available existing information about the curriculum, including academic standards and competencies to be achieved, instructional materials, and assessment techniques.</p> <p>The following conditions shall apply to any request:</p> <ol style="list-style-type: none"> <li>1. No more than one (1) request per semester may be made by any qualifying parent/guardian or student each school year, per enrolled child.</li> <li>2. To assist the center in providing the correct records to meet the needs of the requesting party, the request must be in writing, setting forth the specific material being sought for review.</li> <li>3. The written request shall be sent to the building administrator.</li> <li>4. The center will respond to the parent/guardian or student within ten (10) school days by designating the time and location for the review.</li> <li>5. The center may take necessary action to protect its materials from loss, damage or alteration and to ensure the integrity of the files, including the provision of a designated employee to monitor the review of the materials.</li> </ol>
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<p>3. Delegation of Responsibility</p>	<p>6. No parent/guardian or student shall be permitted to remove the material provided for review or to photocopy the contents of such file. The taking of notes by parents/guardians and students is permitted.</p> <p>The Administrative Director or designee shall annually notify parents/guardians and students regarding the contents of this policy and their rights.</p> <p>References:</p> <p>No Child Left Behind Act of 2001 – 20 U.S.C. Sec. 1232h</p> <p>State Board of Education Regulations – 22 PA Code Sec. 4.4</p> <p>Joint Operating Committee Policy – 102, 127</p>
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