

GREATER JOHNSTOWN CAREER & TECHNOLOGY CENTER

SECTION: PUPILS

TITLE: ADMISSION OF STUDENTS

ADOPTED: November 27, 2007

REVISED:

201. ADMISSION OF STUDENTS	
<p>1. Purpose</p>	<p>The goal of the center is to enroll students in programs that meet their interests and abilities and prepare them for future education or employment opportunities.</p>
<p>2. Authority SC 1840.1, 1841, 1850.1 Title 22 Sec. 4.31, 4.35</p>	<p>The Joint Operating Committee shall establish requirements for admission of students that are consistent with statutes, regulations and sound educational practice and ensure the equitable treatment of all eligible students.</p>
<p>3. Delegation of Responsibility</p> <p>Title 22 Sec. 4.31</p> <p>SC 1850.1 Title 22 Sec. 4.31</p> <p>Title 22 Sec. 4.31</p> <p>Title 22 Sec. 4.4 Pol. 103</p>	<p>The Administrative Director or designee shall be responsible to develop procedures to implement this policy, including the following:</p> <ol style="list-style-type: none"> 1. All students and parents/guardians residing in participating districts shall be informed of the students' right to participate in vocational technical programs and courses. 2. Written criteria for evaluating the admission of eligible students shall be developed and distributed. 3. Course announcements, guidance materials, and other communications shall convey the philosophy of equal access to vocational technical programs and shall include admissions criteria and procedures. 4. The center shall not discriminate in any way on the basis of race, color, religion, national origin, gender, sexual orientation, marital status, or age with regards to the admission of students. <p>The Administrative Director shall make periodic reports to the Joint Operating Committee and to members of the Professional Advisory Committee concerning the enrollment of students in the Greater Johnstown Career And Technology Center.</p>

<p>4. Guidelines</p>	<p>The enrollment data shall include the number of students enrolled by grade with residence in the participating school districts and tuition students.</p> <p>In cases where students discontinue enrollment in the center, the Superintendent of the participating school district shall be notified promptly.</p> <p>Other information which relates to enrollment by program and projected openings for future enrollment shall be made periodically and upon request to participating school districts and the Joint Operating Committee.</p> <p><u>Student Application</u></p> <p>The center shall forward student applications to member district guidance counselors.</p> <p>Member district guidance counselors are expected to counsel with students expressing interest in a vocational technical program. If the student selection is reasonable, an application is given to the student. The application must be approved by the parent/guardian and returned to the local guidance counselor.</p> <p>When the signed application is returned, the member district guidance counselor should ensure that the required information is completed.</p> <p>The high school principal and guidance counselor should indicate their recommendation and any comments. The purpose of the recommendation is to aid the interviewer and the Vocational Technical School Admissions Committee in processing the application.</p> <p>Member district guidance counselors should schedule students for center staff interviews. A mutually agreeable schedule for the interview dates will be worked out between the member district and center personnel.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 1840.1, 1841, 1850.1</p> <p>State Board of Education Regulations – 22 PA Code Sec. 4.4, 4.31, 4.35</p> <p>Joint Operating Committee Policy – 103</p> <p>Articles of Agreement</p>
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