

**GREATER  
JOHNSTOWN  
CAREER &  
TECHNOLOGY CENTER**

SECTION: EMPLOYEES

TITLE: EMPLOYMENT OF SUMMER  
SCHOOL STAFF

ADOPTED: January 22, 2008

REVISED:

306. EMPLOYMENT OF SUMMER SCHOOL STAFF	
<p>1. Authority</p> <p>SC 1850.1</p> <p>SC 111 Title 22 Sec. 8.1 et seq 23 Pa. C.S.A. Sec. 6301 et seq</p>	<p>The Joint Operating Committee directs that qualified and competent professional and support employees be employed to provide the center’s summer school program.</p> <p>When a summer school program is authorized by the Joint Operating Committee, the Joint Operating Committee, by majority vote of all members, shall approve the employment; set the compensation; and establish the period of employment for each individual employed in the summer school program.</p> <p>Approval shall normally be given to the candidates recommended by the responsible administrator and approved by the Administrative Director.</p> <p>A candidate shall not be employed until the individual has complied with the mandatory background check requirements for criminal history and child abuse and the center has evaluated the results of that screening process.</p> <p>An employee's misstatement of fact material to qualifications for employment or determination of salary shall constitute grounds for dismissal by the Joint Operating Committee.</p>
<p>2. Delegation of Responsibility</p>	<p>The Administrative Director or designee shall develop procedures to recruit, screen and recommend candidates for summer school employment. Only those candidates who are best qualified to perform the duties of the position, as determined by the administration, shall be recommended.</p> <p>Vacancies for summer school employment shall be made known to center personnel so that they may apply for such positions.</p> <p>Recommendations from former employers and others may be sought to assess the candidate's qualifications. Recommendations and references shall be retained confidentially and for official use only.</p>

References:

School Code – 24 P.S. Sec. 111, 1850.1

State Board of Education Regulations – 22 PA Code Sec. 8.1 et seq.

Child Protective Services Law – 23 Pa. C.S.A. Sec. 6301 et seq.

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