

GREATER JOHNSTOWN CAREER & TECHNOLOGY CENTER

SECTION: EMPLOYEES

TITLE: OUTSIDE ACTIVITIES

ADOPTED: January 22, 2008

REVISED:

319. OUTSIDE ACTIVITIES	
1. Authority	<p>The Joint Operating Committee recognizes that administrative, professional and support employees do have the right to private lives and associations with others outside of school. However, the Joint Operating Committee has a responsibility to evaluate employees' effectiveness in discharging assigned duties and responsibilities.</p> <p>Therefore, when nonschool activities directly impact upon an employee's effectiveness within the center, the Joint Operating Committee reserves the right to evaluate the effect of such activities on the individual's completion of responsibilities and assignments.</p> <p>The Joint Operating Committee does not endorse, support, nor assume liability for any staff member who conducts nonschool, outside activities in which students or employees may participate.</p>
2. Delegation of Responsibility	<p>The Administrative Director or designee shall disseminate this policy so that employees may avoid situations in which personal interests, activities, and associations may conflict with the interests of the center.</p>
3. Guidelines	<p>The following guidelines are provided for the direction of all employees:</p> <ol style="list-style-type: none"> 1. Do not utilize school material for personal gain. Copyrights to materials or equipment developed, processed, or tested by employees when performing assigned activities in fulfillment of the terms of employment reside with and may be claimed by the center. 2. Do not use school property or school time to solicit or accept customers for private enterprises. 3. Do not use school time for outside activities when there is no valid reason to be excused from assigned duties.

References:

School Code – 24 P.S. Sec. 1850.1