

GREATER JOHNSTOWN CAREER & TECHNOLOGY CENTER

SECTION: COMMUNITY

TITLE: SCHOOL VISITORS

ADOPTED: April 22, 2008

REVISED:

907. SCHOOL VISITORS	
<p>1. Authority SC 1850.1</p>	<p>The Joint Operating Committee welcomes and encourages visits to the center by parents/guardians, adult residents and interested educators. To ensure security and order in the center, it is necessary for the Joint Operating Committee to establish policy governing school visits.</p>
<p>2. Delegation of Responsibility</p>	<p>The Administrative Director or designee and building administrator have the authority to prohibit the entry of any individual to the center, in accordance with Joint Operating Committee guidelines.</p>
<p>3. Guidelines</p>	<p>Persons wishing to visit the center should make arrangements in advance with the center's office.</p> <p>Upon arrival at the center, visitors must register at the office where they may sign in and out and receive a pass.</p> <p>Staff members shall be expected to require that a visitor has registered at the center office and received authorization to be present for the purpose of conducting business.</p> <p>No visitor may confer with a student in the center without the approval of the building administrator.</p> <p>Should an emergency require that a student be called to the office to meet a visitor, the building administrator or designee shall be present during the meeting.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 1850.1</p>