

Nursing Assistant



Dates: September 28 - November 25, 2015**

Days: Monday, Tuesday & Wednesday

Times: 5:00 p.m. - 9:00 p.m.

Tuition: \$824.00*

** (Tentative End Date)

Please request an information packet by calling the **Adult Education Office**.

Auto Inspection

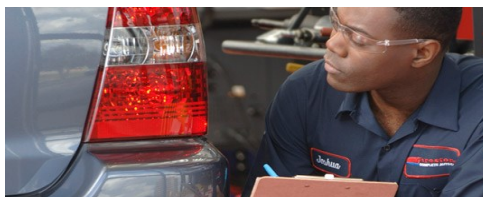
Dates: November 2, 3, & 9, 2015

Days: Monday, Tuesday, Monday

Times: 5:00 p.m. - 9:00 p.m.

Tuition: \$170.00*

(\$41.00 for each additional category)



Commercial Driver Training

Dates: September 14, 2015 - October 23, 2015

October 26, 2015 - December 4, 2015

Days: Monday – Thursday 2:00 pm - 9:30 pm

Saturday 6:30 am - 4:30 pm

Tuition \$6,004.00*

Call for Additional Information



Nail Technician

The nail technician program is a 200 hour course of study. Students will learn the proper nail techniques and procedures necessary to pursue a career in the nail industry. The program will consist of both hands-on training and classroom lecture. Upon completion of the course, students will be prepared to take the Pennsylvania state board exam to become a licensed nail technician.

Dates: TBD

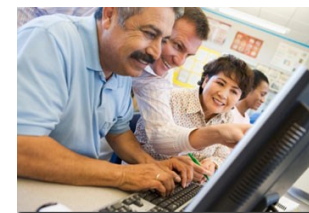
Days: Monday, Wednesday, Thursday

Times: 6:00 p.m.-9:30 p.m.

Tuition: \$1900.00*



Computer Classes



Basic Computer Training

This training for adult students will include an introduction to computers and basic computer concepts, working with Windows, understanding the internet, using web browsers, understanding and setting up an e-mail account, and using Microsoft Word.

Dates: September 14, 16, 21, 23, 28 and 30, 2015

Days: Monday & Wednesday

Times: 6:00 p.m.-9:00 p.m.

Tuition: \$88.00

Intermediate Computer Training

This class provides the student with a review of Microsoft Word, an introduction to Microsoft Excel and Power point, and using computer accessories (i.e., webcam and microphone.

Dates: October 5, 7, 12, 14, 19, and 21, 2015

Days: Monday and Wednesday

Times: 6:00 p.m.-9:00 p.m.

Tuition: \$88.00

Creating a Website From Scratch

This class is an introduction to HTML. Students will learn how to create a podcast using audio software (i.e., Audacity) and how to create a website from scratch.

Dates: November 2, 4, 9, 16, and 23, 2015

Days: Monday and Wednesday

Times: 6:00 p.m.-9:00 p.m.

Tuition: \$88.00

Mail In Registration

Date: _____

Name: _____

Address: _____

City: _____ State: ____ Zip: _____

Phone: _____

Birthdate: _____

Course Title: _____

Course Date: _____

Fee: _____

Check #: _____

Credit Card Payment:

Visa: _____ MasterCard _____ Discover _____

Expiration Date: _____ V Code: _____

Card Number: _____

Cardholder's Name: _____

Make Check Payable to GJCTC.

Register in person at the Adult Education Office, 8:00 a.m. to 4:00 p.m. Monday - Thursday and 8:00 a.m. to 3:30 p.m. on Friday.

Register by phone using MasterCard, Discover or Visa. Call (814) 266-6073, ext. 133 or toll-free (888) 434-4436 or mail the form.

REFUND POLICY—Full refund if GJCTC cancels a class. Withdrawals before the first class will receive a refund less a \$5.00 service charge. One-half of the tuition will be returned if a student withdraws during the first 2 weeks of the course. No refund will be issued after the first two (2) weeks of class.

**Textbooks, fees and supplies are not included in the tuition.*

GJCTC reserves the right to cancel a class due to low enrollment or unforeseen circumstances.

Greater Johnstown Career & Technology Center



*Training Skilled
Workers for Over
40 Years.*

Short Term Programs

445 Schoolhouse Road
Johnstown, PA 15904

814-266-6073 (Phone)
814-269-4586 (Fax)