

# Greater Johnstown Career and Technology Center

# Highlights

## December 10, 2015 Reorganizational and Stated Meeting

1. The Joint Operating Committee reorganized and re-elected Mr. Alan Tresnicky as Chairperson, re-elected Mr. Galen George as Vice-Chairperson, and re-appointed Mr. Gary Costlow as Solicitor.
2. The 2016 JOC Meeting times and dates were set as follows:

### Approved dates for 2016:

- |                |         |   |
|----------------|---------|---|
| • January 26   | 6:30 PM | Tuesday   |
| • February 23  | 6:30 PM | Tuesday   |
| • March 22     | 6:30 PM | Tuesday   |
| • April 7      | 6:00 PM | <b>Thursday (Immediately following the Joint Board appreciation Dinner)</b> |
| • May 24       | 6:30 PM | Tuesday   |
| • June 28      | 6:30 PM | Tuesday   |
| • August 11    | 6:30 PM | <b>Thursday</b>   |
| • September 27 | 6:30 PM | Tuesday   |
| • October 25   | 6:30 PM | Tuesday   |
| • December 8   | 6:30 PM | <b>Thursday (Reorganizational and Stated Meeting)</b>                       |

### GJCTC JOC Monthly Meeting/ Subcommittee Meetings for remainder of the 2015-2016 school year:

- |               |           |                                   |
|---------------|-----------|-----------------------------------|
| • December 10 | 6:30 P.M. | No Subcommittee Meeting Scheduled |
| • January 26  | 6:30 P.M. | B/F and P/N Meetings 5:00         |
| • February 23 | 6:30 P.M. | P/N Meeting 5:00                  |
| • March 22    | 6:30 P.M. | Enrollment 5:00                   |
| • April 7     | 6:00 P.M. | No Subcommittee Meeting Scheduled |
| • May 24      | 6:30 P.M. | B/G Meeting 5:00                  |
| • June 28     | 6:30 P.M. | Enrollment 5:00                   |

**Please note**, because 2016 is a contract negotiation year, the Personnel & Negotiation Committee will need to have additional meetings.

3. Minutes approved from October 27, 2015 Stated Meeting.
4. Treasurer's Report and Payment of Bills approved.
5. Received correspondence from:
  - A. The Conemaugh Township Area School District stated that Mr. Alan Tresnicky will be their JOC Representative and Dr. Rocco Mantini will be the alternate representative.
  - B. The Ferndale Area School District stated that Mrs. Sandra Chobany and Mr. Stephen Thompson will remain their JOC Representatives and Mrs. Melissa Garman will be their alternate representative.
  - C. The Forest Hills School District stated that Mr. John Bopp, Mr. Galen George, Dr. Timothy Ondrejik, Mrs. Tracy Helsel, and Mr. Robert MacTavish will be their JOC Representatives.
  - D. The Greater Johnstown School District stated that Mr. Gene Pentz will remain their JOC Representative

and Mr. Daniel Tomak will be their alternate representative.

- E. The Richland School District stated that Mrs. Cindy Santichen, Mrs. Kathy Glattke, and Mr. David Hudak will be their JOC Representatives and Mr. John Lumley is the alternate Representative.
- F. The Westmont Hilltop School District stated that Mrs. Lisa Drennen will remain their JOC Representative and Mr. Dan Hill is the alternate representative.
- G. A Thank You Note was received from the Richland Precinct #8 Election Pole Workers, thanking the staff, maintenance staff and Culinary Department for making their Election Day Pole Working experience pleasant and comfortable.

**6. Conference Reports were received from the following employees**

- A. Kevin Gaudlip and Tom Owens – Instructor Training for Updates Meeting
- B. Mary Lou Antolik and Paul Tresnick – SkillsUSA Fall Leadership Conference
- C. Carissa Penatzer - Strategies: Educational Excellence for Health Care
- D. Rebecca Brisini – Strategies: Educational Excellence for Health Care

**7. Approved the Committee of the Whole Agenda, as follows:**

**A. ITEMS RELATING TO EDUCATION AND PERSONNEL**

a. Conference requests:

- 1) Retroactively approved William Richards, Director of Police Academy to attend the 4<sup>th</sup> Quarterly Meeting – MPOETC.
- 2) Retroactively approved Joe Eckenrod, Police Academy Instructor, to attend Instructor Training for Updates.
- 3) Approved John S. Augustine, Administrative Director, to attend PACTA 26<sup>th</sup> Annual Education and Workforce Development Symposium. An invitation was extended to any board member that is interested in attending this symposium.

b. Retroactively approved updates to the Occupational Advisory Committee.

c. Approved the request for unpaid leave of absence for Elaine Bloom, Culinary Aide.

**B. ITEMS RELATING TO BUDGET AND FINANCE**

- a. Reviewed for information: At the October 27, 2015 Budget and Finance committee meeting, approval was given for Mr. John Augustine, Administrative Director, to seek a house donation through the Wells Fargo property donation program to sponsor the GJCTC Career Foundation.
- b. Reviewed the Electricity Quotes and recommended a 2 year contract with First Energy.
- c. Reviewed for information the 2 Field-to-Fork Grants that GJCTC has received.
- d. Approved the administration's request to bid out a Market Forge industries Model No. 2AM36E Pressure Steamer. The steamer will be paid for by the Field-to-Fork Grant.
- e. Approved the October 27, 2015 Budget and Finance Committee Meeting Minutes with the exception of item 2.i.2).
  - 1. Approved the following due to program expansion:
    - i. Hire a second Full-time Secondary Construction Technology Instructor, with an electrical background, for the 2<sup>nd</sup> semester.
    - ii. Hire a Half-time Machine Shop Instructor.
    - iii. Budget for a Cosmetology Spartan Spa Advisor.
  - 2. At the request of the PAC, budget funds for a Special Education Facilitator.
  - 3. Withhold Perkin funding until the Pennsylvania State Budget is passed.
    - i. Hire a career Coach when the Perkins Grant money is released.
    - ii. Hold off on the hiring of a Part-time Cleaner, existing cleaners to share OT as needed.
  - 4. Approved the concept of an Innovative Fund.
  - 5. It was determined that the current uniform practice will remain in place. Additionally, it was approved that all graduating seniors will have a tool kit consisting of the tools necessary for them to find employment in their trade. Tool kits will be funded by the Career Foundation.

6. The current Career Foundation funds as of June are \$14,620.00. These funds will be used for scholarships for higher education, Tool Kits for graduating seniors, and start-up business grants. Scholarship/Money for Startups will be presented at the Joint Board Appreciation Dinner. A committee will be formed to determine the use of the funds. Additionally, Mr. Augustine was given approval to seek a house donation to sponsor the foundation.
7. Approval was given for a tuition assistance for employees and family members of employees.

### **C. ITEMS RELATING TO BUILDING AND GROUNDS**

- a. Approved and Retroactively approved the following use of facility request:
  1. St. Benedict School Athletic Association – November 26, 2015 – Football game.
  2. Soccer Shots – Developmental Youth Soccer – Dates to be determined.
  3. IU08 – K’NEX Challenge STEM Tournament – March 17, 2016.
  4. IU08 – Math 24 Challenge Tournament - May 18, 2016.
- b. Retroactively approved the reduction of 585 square feet from the Monroeville Campus of GJCTC.
- c. Reviewed for information: TNT is currently up to date with their rental payments.
- d. Discussed the Fire Alarm System and approved getting a quote from Smithmeyer for design specs to be sent out to bid.

### **D. ITEMS RELATING TO STUDENT ACTIVITIES**

- a. Approved the Bottle Works Construction Repair Request.
  - b. Approved the Field Trip request for the District Competition SkillsUSA Competition being held at the Northern Westmorland CTC and Parkway West.
8. **Mr. Nate Harfield, Assistant Administrator of Secondary Education, presented the attached High School Report.**
  9. **Mrs. Tricia Rummel, Supervisor of Adult Education, presented the attached Adult Education Report.**
  10. **Mr. John S. Augustine II, Administrative Director, presented the attached Director’s Report.**
  11. **Mrs. Carole Kakabar, Chief School Administrator, acknowledged the outstanding job the Culinary Program did with the recent IU08 Meeting of CTC Supervisors. She also commented on the recent Culinary Program field trip to Conemaugh Hospital. The students were extremely well behaved and respectful.**
  12. **Mr. Gary Costlow, Solicitor, thanked the board for re-electing him for another year.**
  13. **Mr. Alan Tresnicky, J.O.C. Chairperson, thanked the JOC Members for the time they have given and for supporting him for another term as JOC Chairperson. Additionally he requested the JOC Members to try to get their home schools to hold a school board Meeting at GJCTC.**
  14. **Mrs. Helsel shared that the Culinary Arts Program made 15 Dozen cookies for the Early Intervention Cookies with Santa Party.**
  15. **The January Stated Meeting is scheduled for Tuesday January 26, 2016, immediately following the adjournment of the Committee of the Whole Meeting scheduled @ 6:30pm. Prior to the C.O.W. meeting, the Budget and Finance Committee and the Personnel and Negotiations Committee will meet at 5:00.**